



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	BHIMA BHOI COLLEGE RAIRAKHOL
• Name of the Head of the institution	DILLIP KUMAR DASH
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06644253037
• Mobile No:	9437220104
• Registered e-mail	bhimabhoicollegerrk@yahoo.co.in
• Alternate e-mail	principalbbcrrk@yahoo.co.in
• Address	BHIMA BHOI COLLEGE,RAIAKHOL POST-RAIRAKHOL DISTRICT-SAMBALPUR
• City/Town	RAIRAKHOL
• State/UT	ODISHA
• Pin Code	768106
2.Institutional status	
• Affiliated / Constitution Colleges	AFFILIATED
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	SAMBALPUR UNIVERSITY, JYOTI VIHAR BURLA				
• Name of the IQAC Coordinator	DR. RABI CHANDRA SINGH				
• Phone No.	06644253037				
• Alternate phone No.	8984480237				
• Mobile	8984480237				
• IQAC e-mail address	principalbbcrrk@gmail.com				
• Alternate e-mail address	principalbbcrrk@yahoo.co.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://bhimabhoicollege.org				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://bhimabhoicollege.org				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.52	2016	02/12/2016	02/12/2021
6.Date of Establishment of IQAC			02/02/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. Hostel facilities for Girls has been resumed.		
2. Hostel facilities for boys has been resumed.		
3. Computer Education has been initiated by signing a MoU with OKCL.		
4. Remedial coaching classes by eminent faculties has been extended.		
Faculties are facilitated to participate in various faculty development programme.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
1.Hostel failty for Girls to be resumed.	1. Hostel facilties for girls has been extended up to 125 with additional security by appinting a hostel warden.
2. Hostel facilties for boys to be resumed.	2. Resumed.
3.Computer Education to be initiated .	3. Computer Education has been initiated by signing a MoU with OKCL.
4.Remedial coaching classes to be extended.	4. Remedial coaching classes by emminent faculties has been extended.
5. Faculties to be encouraged to participate in FDP and seminar and conferences.	5. Faculties participated in various faculty development programme and conferences.
13.Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	12/03/2024
15.Multidisciplinary / interdisciplinary	
As per syllabus prescribed by Sambalpur University there are provision for Multidisciplinary/ Interdisciplinary subjects such as environmental studies and language subjects, Ethics and Values, Quantitative and Logical Thinking which are studied by students from all programmes.	
16.Academic bank of credits (ABC):	

Not yet introduced.
17.Skill development:
As per university syllabi there are some skill enhancement courses for the students in each programme i.e. UG Arts Level and UG Science Level. In addition to this there is a RUSA funded computer lab in our institution which provides basic computer learning to the students. There are some activities conducted by NSS and YRC to enhance skill hidden in students. Debate competition, Quiz competition also are added to for the enhancement of skill of the students
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)
In CBCS system teachers adopt integration of Indian Knowledge system in their class room teaching. Especially in the Language subject like Odia, Sanskrit and Elective Subjects Philosophy, Indian Economy, Indian History, Indian Polity and to some extent Indian English authors make a clear vision of the points of pride of Indian Knowledge system in the minds of students
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):
Teachers after providing the knowledge to the students through the teaching learning methods basically skill enhancement courses, computer based teaching give the maximum outcome from the students side. The seminars, webinars through the power point presentation set the depth of knowledge from National and International Resource persons in the minds of the students. The institution feels that is the major focus on outcome based education
20.Distance education/online education:
Odisha State Open University(OSOU)is functioning where distance education Courses run in different Under Graduate and Post Graduate courses This also allows an option for pursuing some educational progress for our students in different job oriented courses, like Social Work, Masters in Travels and tourism, Rural development, Food and Nutrition, Translation Courses etc. Classes of these courses are held offline. Students are also appearing their examinations in offline mode
Extended Profile
1.Programme

1.1	12
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	152
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	137
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	151
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	24
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	27
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	12
4.2 Total expenditure excluding salary during the year (INR in lakhs)	11
4.3 Total number of computers on campus for academic purposes	60

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery is essential for ensuring that educational institutions achieve their objectives of imparting knowledge and skills to students. This report outlines a systematic and documented process for enhancing curriculum delivery within the institution. The college follows the curriculum prescribed by the Sambalpur University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before for the commencement of the Academic Year Department of Higher Education, Government of Odisha and Sambalpur University prepare and publish Academic Calendar containing the relevant

information regarding the Teaching Learning schedule (Number of working days), Various events to be organized, holidays, days of Internal examination, Semester Examination etc. The Academic Calendar is prepared so that faculty members should know all the activities regarding Continuous Internal Evaluation Process (CIE) and it is also published in Govt. Website and College Notice Board. The student's academic progress is monitored regularly by adopting the strategy of Continuous Internal Evaluation, Seminars, Project works, Unit Test and Semester examinations. The review of Internal Assessment is taken by the Academic Bursar and Principal regularly. For the implementation of Internal Assessment Process, Examination Committee is formed at the college level which monitors overall Internal assessment process. The examination committees send the information to the University about the students who are appearing for the examination through online form fill up in University website. After receiving enrolled list of the students (CNR) by the University, the college prepares seat chart, List of invigilators etc. The record of Internal Assessment is maintained at Institution level

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute follows curriculum prescribed by the Director of Higher Education, Govt. of Odisha, Sambalpur University and integrates various socially relevant cross-cutting issues like ethics, human values, environment, etc., across Under Graduate programs to sensitize the students.

Human Values and Professional Ethics:

Human values and professional ethics are addressed through the course " Ethics and Values" offered in all the semesters of UG programme. The primary objective of this course is to ensure that the students have knowledge of the constitution, fundamental duties and rights of citizens, professional ethics and the responsibilities of citizens.

Gender Issues and Ethical Dimensions, Indian Constitution and Concept of Patriotism, concept of Social evils and students became aware of the grave danger of consuming alcohol, objective to education along with values relating to children, environmental, bio-ethical issues are the theme areas which provide the solid foundation of students for their future. This is the value systems that build the backbone of the students

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

151

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://forms.gle/9BQSjRLiWrhjyEuo9

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

78

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The department implements monitoring and mentoring strategies to track the progress of students who may require additional support. In collaboration with teachers, advanced students are encouraged to mentor their peers who are facing difficulties, providing explanations and supplementary notes as needed. Revision sessions, counselling, and extra teaching are provided when necessary, and tutoring by peers, guest faculty, and mentors is available. Assignments and answer scripts are reviewed and discussed with each student to help them identify areas for improvement. Faculty members make themselves accessible to students through personal interactions, phone calls, emails, and messaging apps like WhatsApp and Telegram. Advanced learners are motivated to study the syllabus thoroughly to achieve high scores in examinations such as CUET & CEPT, and they are encouraged to maintain journals or diaries to track their progress. Recognition in the form of medals and prizes is given to university rank holders during the college's Foundation Day celebrations, and meritorious students are included in various committees. The Career Counselling Cell provides training in interview and communication skills, while programs focused on English proficiency, soft skills, and personality development are organized to enhance students' employability. At the beginning of the program, the department assesses students' learning levels based on their marks, identifying both slow and advanced learners. Classroom participation and performance in unit tests and internal exams are also considered in this assessment. Faculty members undertake various activities to support students' academic and personal growth.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
430	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student-centric principles to enhance the learning experience through various means:.

1. **Experiential Learning Practices:** These initiatives aim to boost students' creativity and cognitive abilities through hands-on experiences. Examples include conducting laboratory sessions with experiments beyond the syllabus, encouraging students to develop projects on cutting-edge technologies, and organizing study tours, field studies, and industrial visits to provide practical exposure.

2. **Participatory Learning:** Students are encouraged to engage in seminars, webinars, group discussions, projects, and skill-based add-on courses to foster active participation and the utilization of specialized technical or management skills.

3. **Problem-solving Methods:** The department fosters the acquisition and refinement of problem-solving skills through expert lectures, technical tests, competitions, assignments, mini-projects, case studies, class presentations, and debates.

Additionally, the institute introduces innovative student-centric methodologies such as Workshops, Seminars, Review web literature, Video Demonstrations, Activity-based learning, Guest Lectures, Debates, Google Classroom, Project-based learning, Real-time case studies, Worksheets, Journal Reviews, Research projects, Language games, Viva Voce examinations and Public Speaking. These initiatives aim to foster participative, problem-solving, and experiential learning among students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT (Information and Communication Technology) has revolutionized the teaching-learning process, offering various tools to enhance engagement, interactivity, and efficiency in education. Some key ICT-enabled tools that are used in this intuition include:

1. **Interactive Whiteboard:** these digital boards enable teachers to display multimedia content, annotate presentations, and engage students through interactive activities, fostering dynamic classroom interactions.

2. **Education Apps and Software:** The students are encouraged to use Mobile apps and software like E-Pathsala, Drishti IAS, Khan Academy, Duolingo etc. to foster personalized learning experiences, interactive exercises, and simulations to reinforce concepts across subjects.

3. **Video Conferencing Tools:** Platforms such as Zoom, Google Meet, or Microsoft Teams are used by by the faculty members which enable remote teaching, allowing real-time interaction between teachers and students, as well as collaborative group work.

4. **Online Collaboration Tools:** Tools like Google Docs or Microsoft OneNote are used to facilitate collaborative projects, document sharing, and real-time editing, promoting teamwork and communication skills among students.

These ICT-enabled tools empower faculty members to create dynamic, interactive, and personalized learning experiences, catering to diverse learning styles and fostering critical thinking, creativity, and collaboration among students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

269

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Aligned with directives from the Director of Higher Education, Govt. of Odisha, and Sambalpur University, the Institute prioritizes the integration of socially relevant cross-cutting issues into its Undergraduate programs. Through courses like "Ethics and Values," students are sensitized to human values, professional ethics, constitutional principles, and social responsibilities across all semesters. Themes including gender equity, environmental sustainability, and ethical dimensions are woven into the curriculum to fortify students' moral and civic foundations.

For instance, the "Environmental Studies" course in the V semester familiarizes the students with ecological concerns and sustainable development principles. Moreover, the Institute actively fosters gender equity through initiatives like flexible seating arrangements, equal representation in leadership roles, and fostering a discrimination-free environment.

Complementing academic efforts, the Institute organizes awareness programs, aided by external organizations and experts, addressing various cross-cutting issues. Activities like NSS initiatives, Swachh Bharat Abhiyan, and health awareness camps foster inclusivity, acknowledging regional and socioeconomic diversities. These endeavours collectively shape students into well-rounded professionals, instilling values of empathy, responsibility, and social consciousness.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism of internal assessment is designed to be transparent and robust, ensuring fairness and accuracy in evaluating students' performance. This process incorporates several key elements to achieve transparency and reliability

1. **Clear Assessment Criteria:** The assessment criteria are clearly communicated to students at the beginning of the course, outlining the expectations and standards for evaluation. This clarity helps students understand how their performance will be assessed and enables them to prepare accordingly.

2 **Regular Assessment:** Internal assessments are conducted at regular intervals throughout the academic term, ensuring continuous feedback and monitoring of students' progress. This frequency allows for timely identification of strengths and areas needing improvement, facilitating targeted support and intervention.

3. **Diverse Assessment Methods :** A variety of assessment methods are employed to assess different aspects of student learning, including quizzes, assignments, presentations, projects, discussions, and exams. This diversity ensures that students are evaluated comprehensively and that their skills and knowledge are assessed through various modes.

4. **Objective Evaluation:** Assessment criteria are applied consistently and objectively by demonstrator, minimizing bias and subjectivity in the evaluation process. Rubrics or grading guidelines may be used to standardize assessment and ensure fairness

across different assessors.

5. Feedback Mechanism : Constructive feedback is provided to students following each assessment, highlighting their strengths and areas for improvement. This feedback fosters student reflection and encourages continuous learning and improvement

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution through the following means:

1. Programme Outcomes (POs): These are overarching learning objectives that define the knowledge, skills, and competencies that students are expected to acquire upon completion of the entire academic program. POs reflect the broader educational goals of the program and may include attributes such as subject-specific knowledge, critical thinking skills, communication abilities, teamwork, ethical behavior, and lifelong learning skills.

2. Course Outcomes (Cos) : Course outcomes are specific learning objectives associated with each individual course within the program. COs delineate the knowledge, skills, and competencies that students should attain upon completing a particular course. These outcomes are aligned with the broader POs of the program and serve as benchmarks to assess students' mastery of course content and objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of the attainment of Programme Outcomes (POs) and Course Outcomes (COs) by an institution involves systematic processes to assess whether students have achieved the intended learning outcomes of their academic programs and individual courses. Here are some common methods used for this evaluation:

1. Direct Assessment Method

- **Examination and Assessment** : Traditional exams, quizzes, tests, and assignments are used to assess students' knowledge and skills directly related to course content and learning objectives.
- **Performance Assessment**: Practical demonstrations, presentations, projects, portfolios, and performances allow students to showcase their abilities and application of knowledge in real-world contexts.
- **Capstone Projects**: Culminating projects or theses require students to integrate and apply their learning across multiple courses or disciplines to demonstrate mastery of Program Outcomes.

2. Indirect Assessment Method

- **Survey and Questionnaires**: Feedback from students, alumni, employers, and other stakeholders can provide insights into perceptions of learning outcomes, program effectiveness, and graduates' preparedness for the workforce.

Focus Groups and Interviews; Qualitative methods such as focus groups and interviews allow for in-depth exploration of students' experiences, perceptions, and reflections on their learning outcomes and educational experiences.

3. Rubrics and Assessment Criteria

4. Data Analysis and Continuous Improvement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

80

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/e/1FAIpQLSdLC0ptAMUnbZ9Wmy2MrYJSDKLFrFGqCBCeATUmLR1cHCLH0w/viewform?pli=1>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the 2022-23 session, our institution spearheaded a range of extension activities within the neighbourhood community, enriching students' understanding of social issues and fostering their holistic development. From impactful initiatives like Swachha Bharat Mission-driven clean-up drives in nearby villages, promoting environmental responsibility and civic duty, to health awareness campaigns addressing topics viz. HIV/AIDS, hygiene, and nutrition. These activities aimed at empowering both students and community members towards better well-being.

Educational workshops are organised on social issues like gender-equality, poverty alleviation, and human rights nurturing students' empathy and active citizenship. Additionally, skill development programs and vocational training sessions enhanced students' employability contributing to overall community development.

Various events with diversity and cultural heritage are celebrated to foster inclusivity and mutual respect among students from different backgrounds. These programs including Ganesh Puja,

Independence Day, College Foundation Day, Gandhi Jayanti, Saraswati Puja, Republic Day promote a sense of patriotism, Unity cultural understanding and harmony within the community.

Environmental sustainability activities viz. plantation drives and water conservation efforts etc. organised by the institution raised awareness about environmental issues and encouraged sustainable practices,. Through these diverse endeavours our institution remains committed to nurturing socially conscious individuals and contributing positively to our community's well-being and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has well developed infrastructure with adequate physical facilities for trashing learning. There are sufficient numbers of classrooms, laboratories, computer centres, office rooms, Library reading rooms, Room for IQAC Compliance with CBCS Curriculum for smooth running of classes, examinations, valuation, co-curricularactivities etc. Laboratories of science departments are well equipped with necessary instruments, chemicals, computer for the interest of the students in resonance with current curriculum.(CBCS) system. All science laboratories, computer centres, smart classrooms, library reading rooms are air conditioned. Wi-Fi (RailTel) enabled the campus and e-library facility and printing, scanning services helps students and faculty members to maintain uninterrupted connection with digital world. College library is commuted to provide quality collection, outstanding services to thestudents, faculties and staff that help the college to fulfil its goal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bhima Bhoi College, Rairakhhol is one of the most important knowledge centre with grandeur. It is presently working in its own separate building. It houses 20000 excluding e-book, E- journals, news papers. There is a reading room with air conditioned facility for the students and faculty members. Our library follows of access arrangement for all books including reference book. The library automation process is going on. Library circulation system get running with manual procedure. Users are also enjoying internet computer printout, photocopies and downloading facilities in this library. Online resources are also available in our college

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.6

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

260

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution ensures all the class rooms, Computers, Networking condition, equipment and apparatus are engaged properly and in good working condition. The qualified IT instructor is engaged to maintain computer lab. Lab equipment of the science departments are maintained lab personnel. It is being upgraded where ever required.

The repair and maintenance of furniture, equipment are verified regularly and on a priority basis it is being repaired by the institution. The neat and cleanliness of our institution are maintained daily by sweepers. Stock verification is carried out annually. Air conditioned and other electrical appliances are regularly being checked and repair and replace where necessary. There is a library advisory committee prepares plans and ensures the need of books of any subjects to enhance library facilities for both students and teachers. There is a plan of Library Advisory Committee to complete automation of the library for easy access to readers. Presently books are purchase from RUSA funds and UGC Funds to enrich the facility of library. For borrowing books Library card have been issued to the students. With regard to the sports facilities, our institution is equipped with sports materials and students make use of that

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.5

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution ensures all the class rooms, Computers, Networking condition, equipment and apparatus are engaged properly and in good working condition. The qualified IT instructor is engaged to maintain computer lab. Lab equipment of the science departments are maintained lab personnel. It is being upgraded where ever required. The repair and maintenance of furniture, equipment are verified regularly and on a priority basis it is being repaired by the institution. The neat and cleanliness of our institution are maintained daily by sweepers. Stock verification is carried out annually. Air conditioned and other electrical appliances are regularly being checked and repair and replace where necessary. There is a library advisory committee prepares plans and ensures the need of books of any subjects to enhance library facilities for both students and teachers. There is a plan of Library Advisory Committee to complete automation of the library for easy access to readers. Presently books are purchase from RUSA funds and UGC Funds to enrich the facility of library. For borrowing books Library card have been issued to the students. With regard to the sports facilities, our institution is equipped with sports materials and students make use of that.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

182

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

182

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

12

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

15

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has made its provision to allow the student involved in different developmental work. There are multiple committees in our college. In different committees students are the member

Student are the member of

- IQAC
- Students Union
- Scholarship
- Sports
- NSS
- NCC
- Red Cross Society
- Pooja Committee

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a Alumni Association. All the old students are the members of the alumni. This association has a close connection with the institution, Principal, President- Governing Body. In association with the executive members this committee looks after the all round development. Basically they look after the academic, sports, extracurricular activities and infrastructure of the institution. The prime motto of the association is to look after the welfare programme

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Buoyed with noble thought and ennobled philosophy of Sant Poet Bhima Bhoi, after whom the college is named, this college primarily caters to the needs of underprivileged and semi privileged lads of the locality. Equity is adhered to by the college as it makes consistent effect to inculcate the noble ideals of "service to mankind is to service to god" in the blooming minds of its students. The college envisions to reform the socio educationally backward society of this locality "Let my life remain in glorious, Let the world achieve salvation" is the ideal of Bhima Bhoi College, Rairakhhol.

Mission

With a perception to infuse rubric of our teaching learning process the institution has implemented 3 edifying goal "KNOWLEDGE, SACRIFICE AND SERVICE". Our college strongly believes all round development of an individual with holistic approach and equips him to face all the challenges of life with kind heart that cares others selflessly. To achieve it the college emphasizes importance of both the academy and service-related activities in the life of a student. That is why students are continuously motivated in sports NSS, YRC and different extension activities. Games and Yoga session are being conducted by the college for achieving physical fitness and mental ability.

Self-defense program are being conducted for the girls students on regular basis that enables to make them dauntless and strong enough for self-protection.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The mechanism of Governance of our institution abiding with dept. of higher education Odisha guideline is infused with the ideal of Santha Kavi. Basing upon it all the stake holders are involved in the mechanism for running the institution effectively. The governing body spearheaded by the President and Principal cum secretary remain at the helm of all academic, administrative and other curricular and extra co-curricular activities of our college. However, power is decentralized among all the stake holders for smooth and democratic functioning of all the committees duly approved by the principal taking into account the suggestion given by IQAC. All committees in close association with IQAC and submit report of their activities to the IQAC on being asked. Developmental and quality enhancement policies of the institutions are discussed and resolved at the IQAC meeting. Students are also a significant part of the institutional operative mechanism. Participative managements through decentralization of power ensure effective discharge of duties which benefitted the college in long run.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution holds its strategy for optimum usage of available infrastructural resources without compromising the quality enhancement of teaching learning mechanism for facilitating lucid comprehensive texts and study material by students. The unprecedented scenario that the college hard faced during covid 19 pandemic implementation functional initiative through our strategy greatly added with significant. The IQAC has played a significant role in matters of meticulous yet optimum strategization. responding promptly to the emergent of untoward scenario the IQAC frames strategic plan for the upcoming session and got it implemented at earliest. This strategy thus framed primarily focus on the objective to ensure academic development and psychological well being of students at the same time keeping the administrative mechanism operative with the help of teaching and non-teaching faculties who had to attend the college on rational basis duly sanitizes campus

was made available to them. Sanitary materials are supplied for the purpose.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

One who leads is a successful leader. It goes with the flow. Though the governing body is at the apex of all administrative and academic activities, power is distributed among several committees and cell at the behest of IQAC. The IQAC remains at the helm, all the committees and cell conduct their activities after duly informing to the IQAC. However, all duties are assigned through Principal cum secretary of college after consultation with IQAC. All the stake holders also get to fill in the feedback form where in they are given a platform to voice their opinion about the academic and administrative functioning of the college. Teachers are also regularly motivated to publish research article, take part in project and present their paper in seminar for improvement of their knowledge. Students are also motivated to take part in extracurricular, co-curricular NSS and NCC activities even with restricted mobility due to nation wild lock down. All activities could be affective due to the conspicuous role played by all committees. As far as appointment and service rule are concerned the college strictly follows the service rule laid down by Sambalpur University and also govt. of Odisha

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in C. Any 2 of the above

**areas of operation Administration Finance and
Accounts Student Admission and Support
Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As regard to the welfare major for teaching and non-teaching staff the institution has created a fund with recurring contribution each month from all staff member to meet the unforeseen expenditure at the time of any emergency. Loan application form of the provident fund is promptly processed by the principal for quick disbursal both for teaching and non-teaching.

Teachers joining on substantive post are paid a part of their salary in advance at the time their need.

Teachers are motivated to pursue research, present paper at seminar and write book provision is also made to pay registration fees by the college if somebody attend the state/ national /international seminar

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All teachers appointed on substantive posts have to prepare self-appraisal report after 8/10 year of completion of service for their promotion. They are then verified by IQAC before being approved and forwarded by the coordinator for further action. Same pattern is repeated for the promotion to the next higher post if there is the continuity of service. An academic diary for documenting day to day activities of each teacher is distributed among teacher for record keeping. However, due to nationwide lock down academic diary could not be provided in 2021-22. Students feedback too is accepted as parameter for self-appraisal of teacher.

Student feedback on non-teaching faculties play an important role in self-appraisal of all non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is conducted by the local audit team of the college. External financial audits are being conducted by the auditor recommended by the govt. of Odisha. The financial is being conducted on annual basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Effective strategy for mobilization of funds has been followed by this institution. This institution looks for optimum utilization of funds available in form of development fees collected from the students. salaries of all teacher and non-teaching staff are paid from govt ex checker. Day to day expenditure is met out from the funds received from the students in form of fees. Payment received from hostel bank interest from fixed deposit and saving account are also being utilizes to meet the regular expenditure of the college like maintenance, upgradation, extension of infrastructural , payment of salaries to our contractual staff payment of electricity bill and broad band connection news paper upgradation of college library payment of casual staff payment of cleaning staff etc. however due to the nationwide lock down during the 2021-22 fund could not be fully utilized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Within the restriction most of the academic activities had to be conducted online at the behest of the IQAC of the college. Most of the departments and committees organized webinars on different topics related to syllabus. Online classes are done which was taken as a new teaching learning paradigm during the time when there was the national -wide lockdown. Almost all the teachers perform the role of mentor even beyond college hour to guide the students relating to life related issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC frames a few strategies to ensure seamless teaching and learning experienced for both teachers and students who are kept abreast of the learning outcome at orientation session addressed by the Principal and significant committee at the beginning of the session. Academic audit of the college is conducted at regular interval at the behest of the IQAC. The IQAC in its meetings resolves all the issue related to teaching learning and suggest better options to cater to the need of advance and slow learner. Feedback taken form students of final semester proves to be a crucial yardstick to measure the academic and administrative health of the institution. In pursuance to this objective the IQAC had organized a meet with the students of all discipline to obtain their feedback and address grievances if any. Results of learning outcomes of students are discussed at academic sub-committee meeting and remedial measures for improvement are fixed. Since the nation was

undergoing lockdown due to COVID several committee and department had organized webinars and seminars under the guidance of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college plays a crucial role in creating awareness regarding gender issue and facilitating women empowerment. The gender equality cell organized the meeting relating to girl's sensitization programme under the chairmanship of Principal and other dignitaries of this locality. For the safety and security of the girls students

- The college has formed the committee consisting all the HODs to go on round twice a day during the time of classes inside

the campus.

- CC TV cameras have been installed in the strategic places of the campus.
- Our office is equipped with fire extinguishers to control fire.
- Students are allowed to enter in the campus only on producing their ID Card.
- Grievance Redressal Cell and Anti-ragging Cell resolve the issue of grievance received for the girls child.
- Career Counselling Cell organizes meeting to make them aware of their protection and safety.
- Common room is provided for their recreational activities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Dustbin and trashcans have been placed at suitable corners for solid wastes. These solid wastes is collected by Rairakhhol NAC and disposed up properly at dumping yard. Waste like plastic, papers, news papers, metal, glass are segregated and sold to the respective vendors for recycling. Attempt have been made to make the campus

plastic free.

2. Liquid waste released from the toilets and canteen is collected in waste-camber by NAC Redhakhol and disposed up outside the town.

3. Regular maintenance and repairing of minor defects of electronics devices are done. Computers, Projectors, Electronic equipment are maintained and serviced regularly by the local agencies.

4. E-waste material like non-functioning of desktop, UPS, mother board, hard drive, cartridge, Photo copy machine, old fans and lights are stored in a separate room till their disposed up through e-waste management system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered

vehicles

3. Pedestrian Friendly pathways

4. Ban on use of Plastic

5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution made effort to include the diverse learners like students with physical disabilities, different religions and culture, Poor family background to the mainstream education. It allows all the students to participate in all curricular and extra-curricular activities every year. During the session 2021-22 our college celebrated Foundation Day successfully. Apart from it our college celebrates mother language day, International Yoga Day, Women's day, Annual sports, Republic day, Independence day, Ganesh Puja, Saraswati Puja, Freshers welcome, farewell every year to promote unity in diversity.

This specialty of this institution is that irrespective of class, creed and color all the students unitedly participates in all the activities. Sometimes motivational lectures are arranged where eminent dignitaries from various fields were invited to enthuse the students for their holistic development.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college works passionately to inculcate the values for being responsible citizen as reflected in constitutions among all

stakeholders. Hence our institution is in practice -

- To celebrate Independence Day. Republic day to show respect to National flag and national anthem.
- To motivate students to register their name in Voters Register.
- To motivate the students to cast their votes and to show their rights and responsibility.
- To motivate the students and staff to be a part of Swachha Bharat Abhijan Mission and try for cleanliness of campus.
- To motivate the students to work for NSS, YRC, Eco Club, to preserve natural resources, to protect institutional properties and electricity.
- To motivate the students to promote harmony and spirit of brotherhood ship.
- To show respect to the women
- To value and preserve our rich heritage and culture.
- To motivate for various activities like Blood Donation Camp, Cleaning drive, Health check-up and blood grouping and certain outreach programme through NSS .
- To preserve the public properties by renouncing violence.
- Motivated the students for right against exploitation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **A. All of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution organizes National and International days and events throughout the year to inculcate the minds of the students the values and morality for creating strong cultural behaviors. Over the year we have celebrated Independence Day, Republic Day, International Youth Day, International Yoa Day, College Foundation Day, Women's Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Online payment of fees by the students for e admission process.

Online payment towards different agency.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Bhima Bhoi College, Rairakhhol put emphasis on the physical and mental growth of the pupil coming from diverse socio-economic backgrounds. The college which began in 1970 to cater Higher education has now emerged as outstanding learning center. Since its curriculum follows CBCS, the IQAC of the college organized meetings to give a thorough idea to the new comers at the beginning of the session. Regarding CBCS pattern each year.

The library is facilitated with internet facility and computer. There is a Career Counselling Cell. This cell in collaboration with IQAC invited an agency (OKCL) to impart computer education to the students.

Inter-college competitions on the eve of college foundation day are organized apart from it International yoga day, National Youth Day, Youth Red Cross Day are also organized by our college. Blood donation camp is organized by YRC of this college. All their functions enable the students to develop a good social behavior for the mankind.

Vacant Teaching Posts have been filled and teachers have been recruited from State Selection Board Odisha. It has ensured maximum teaching strength of various departments.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Effective curriculum delivery is essential for ensuring that educational institutions achieve their objectives of imparting knowledge and skills to students. This report outlines a systematic and documented process for enhancing curriculum delivery within the institution. The college follows the curriculum prescribed by the Sambalpur University through its Boards of Studies. Our faculty members have worked on the Board of Studies and their sub-committees, substantially contributed to the curriculum development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before for the commencement of the Academic Year Department of Higher Education, Government of Odisha and Sambalpur University prepare and publish Academic Calendar containing the relevant information regarding the Teaching Learning schedule (Number of working days), Various events to be organized, holidays, days of Internal examination, Semester Examination etc. The Academic Calendar is prepared so that faculty members should know all the activities regarding Continuous Internal Evaluation Process (CIE) and it is also published in Govt. Website and College Notice Board. The student's academic progress is monitored regularly by adopting the strategy of Continuous Internal Evaluation, Seminars, Project works, Unit Test and Semester examinations. The review of Internal Assessment is taken by the Academic Bursar and Principal regularly. For the implementation of Internal Assessment Process, Examination Committee is formed at the college level which monitors overall Internal assessment process. The examination committees send the information to the University about the students who are appearing for the examination through

online form fill up in University website. After receiving enrolled list of the students (CNR) by the University, the college prepares seat chat, List of invigilators etc. The record of Internal Assessment is maintained at Institution level

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute follows curriculum prescribed by the Director of Higher Education, Govt. of Odisha, Sambalpur University and

integrates various socially relevant cross-cutting issues like ethics, human values, environment, etc., across Under Graduate programs to sensitize the students.

Human Values and Professional Ethics:

Human values and professional ethics are addressed through the course " Ethics and Values" offered in all the semesters of UG programme. The primary objective of this course is to ensure that the students have knowledge of the constitution, fundamental duties and rights of citizens, professional ethics and the responsibilities of citizens.

Gender Issues and Ethical Dimensions, Indian Constitution and Concept of Patriotism, concept of Social evils and students became aware of the grave danger of consuming alcohol, objective to education along with values relating to children, environmental, bio-ethical issues are the theme areas which provide the solid foundation of students for their future. This is the value systems that build the backbone of the students

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

151

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://forms.gle/9BQSjRLiWrhjyEuo9

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

78

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The department implements monitoring and mentoring strategies to track the progress of students who may require additional support. In collaboration with teachers, advanced students are encouraged to mentor their peers who are facing difficulties, providing explanations and supplementary notes as needed. Revision sessions, counselling, and extra teaching are provided when necessary, and tutoring by peers, guest faculty, and mentors is available. Assignments and answer scripts are reviewed and discussed with each student to help them identify areas for improvement. Faculty members make themselves accessible to students through personal interactions, phone calls, emails, and messaging apps like WhatsApp and Telegram. Advanced learners are motivated to study the syllabus thoroughly to achieve high scores in examinations such as CUET & CEPT, and they are encouraged to maintain journals or diaries to track their progress. Recognition in the form of medals and prizes is given to university rank holders during the college's Foundation Day celebrations, and meritorious students are included in various committees. The Career Counselling Cell provides training in interview and communication skills, while programs focused on English proficiency, soft skills, and personality development are organized to enhance students' employability. At the beginning of the program, the department assesses students' learning levels based on their marks, identifying both slow and advanced learners. Classroom participation and performance in unit tests and internal exams are also considered in this assessment. Faculty members undertake various activities to support students' academic and personal growth.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
430	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts student-centric principles to enhance the learning experience through various means:.

1. **Experiential Learning Practices:** These initiatives aim to boost students' creativity and cognitive abilities through hands-on experiences. Examples include conducting laboratory sessions with experiments beyond the syllabus, encouraging students to develop projects on cutting-edge technologies, and organizing study tours, field studies, and industrial visits to provide practical exposure.

2. **Participatory Learning:** Students are encouraged to engage in seminars, webinars, group discussions, projects, and skill-based add-on courses to foster active participation and the utilization of specialized technical or management skills.

3. **Problem-solving Methods:** The department fosters the acquisition and refinement of problem-solving skills through expert lectures, technical tests, competitions, assignments, mini-projects, case studies, class presentations, and debates.

Additionally, the institute introduces innovative student-centric methodologies such as Workshops, Seminars, Review web literature, Video Demonstrations, Activity-based learning, Guest Lectures, Debates, Google Classroom, Project-based learning, Real-time case studies, Worksheets, Journal Reviews, Research projects, Language games, Viva Voce examinations and Public Speaking. These initiatives aim to foster participative, problem-solving, and experiential learning among students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT (Information and Communication Technology) has revolutionized the teaching-learning process, offering various tools to enhance engagement, interactivity, and efficiency in education. Some key ICT-enabled tools that are used in this intuition include:

1. **Interactive Whiteboard:** these digital boards enable teachers to display multimedia content, annotate presentations, and engage students through interactive activities, fostering dynamic classroom interactions.

2. **Education Apps and Software:** The students are encouraged to use Mobile apps and software like E-Pathsala, Drishti IAS, Khan Academy, Duolingo etc. to foster personalized learning experiences, interactive exercises, and simulations to reinforce concepts across subjects.

3. **Video Conferencing Tools:** Platforms such as Zoom, Google Meet, or Microsoft Teams are used by by the faculty members which enable remote teaching, allowing real-time interaction between teachers and students, as well as collaborative group work.

4. **Online Collaboration Tools:** Tools like Google Docs or Microsoft OneNote are used to facilitate collaborative projects, document sharing, and real-time editing, promoting teamwork and communication skills among students.

These ICT-enabled tools empower faculty members to create dynamic, interactive, and personalized learning experiences, catering to diverse learning styles and fostering critical thinking, creativity, and collaboration among students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

269

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Aligned with directives from the Director of Higher Education, Govt. of Odisha, and Sambalpur University, the Institute prioritizes the integration of socially relevant cross-cutting issues into its Undergraduate programs. Through courses like "Ethics and Values," students are sensitized to human values, professional ethics, constitutional principles, and social responsibilities across all semesters. Themes including gender equity, environmental sustainability, and ethical dimensions are woven into the curriculum to fortify students' moral and civic foundations.

For instance, the "Environmental Studies" course in the V semester familiarizes the students with ecological concerns and sustainable development principles. Moreover, the Institute actively fosters gender equity through initiatives like flexible seating arrangements, equal representation in leadership roles,

and fostering a discrimination-free environment.

Complementing academic efforts, the Institute organizes awareness programs, aided by external organizations and experts, addressing various cross-cutting issues. Activities like NSS initiatives, Swachh Bharat Abhiyan, and health awareness camps foster inclusivity, acknowledging regional and socioeconomic diversities. These endeavours collectively shape students into well-rounded professionals, instilling values of empathy, responsibility, and social consciousness.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanism of internal assessment is designed to be transparent and robust, ensuring fairness and accuracy in evaluating students' performance. This process incorporates several key elements to achieve transparency and reliability

1. **Clear Assessment Criteria:** The assessment criteria are clearly communicated to students at the beginning of the course, outlining the expectations and standards for evaluation. This clarity helps students understand how their performance will be assessed and enables them to prepare accordingly.

2 **Regular Assessment:** Internal assessments are conducted at regular intervals throughout the academic term, ensuring continuous feedback and monitoring of students' progress. This frequency allows for timely identification of strengths and areas needing improvement, facilitating targeted support and intervention.

3. **Diverse Assessment Methods :** A variety of assessment methods are employed to assess different aspects of student learning, including quizzes, assignments, presentations, projects, discussions, and exams. This diversity ensures that students are evaluated comprehensively and that their skills and knowledge are assessed through various modes.

4. **Objective Evaluation:** Assessment criteria are applied

consistently and objectively by demonstrator, minimizing bias and subjectivity in the evaluation process. Rubrics or grading guidelines may be used to standardize assessment and ensure fairness across different assessors.

5. Feedback Mechanism : Constructive feedback is provided to students following each assessment, highlighting their strengths and areas for improvement. This feedback fosters student reflection and encourages continuous learning and improvement

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution through the following means:

1. Programme Outcomes (POs): These are overarching learning objectives that define the knowledge, skills, and competencies that students are expected to acquire upon completion of the entire academic program. POs reflect the broader educational goals of the program and may include attributes such as subject-specific knowledge, critical thinking skills, communication abilities, teamwork, ethical behavior, and lifelong learning skills.

2. Course Outcomes (Cos) : Course outcomes are specific learning objectives associated with each individual course within the program. COs delineate the knowledge, skills, and competencies that students should attain upon completing a particular course. These outcomes are aligned with the broader POs of the program and serve as benchmarks to assess students' mastery of course content and objectives.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of the attainment of Programme Outcomes (POs) and Course Outcomes (COs) by an institution involves systematic processes to assess whether students have achieved the intended learning outcomes of their academic programs and individual courses. Here are some common methods used for this evaluation:

1. Direct Assessment Method

- **Examination and Assessment :** Traditional exams, quizzes, tests, and assignments are used to assess students' knowledge and skills directly related to course content and learning objectives.
- **Performance Assessment:** Practical demonstrations, presentations, projects, portfolios, and performances allow students to showcase their abilities and application of knowledge in real-world contexts.
- **Capstone Projects:** Culminating projects or theses require students to integrate and apply their learning across multiple courses or disciplines to demonstrate mastery of Program Outcomes.

2. Indirect Assessment Method

- **Survey and Questionnaires:** Feedback from students, alumni, employers, and other stakeholders can provide insights into perceptions of learning outcomes, program effectiveness, and graduates' preparedness for the workforce.

Focus Groups and Interviews; Qualitative methods such as focus groups and interviews allow for in-depth exploration of students' experiences, perceptions, and reflections on their learning outcomes and educational experiences.

3. Rubrics and Assessment Criteria

4. Data Analysis and Continuous Improvement

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

80

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://docs.google.com/forms/d/e/1FAIpQLSdLC0ptAMUnbZ9Wmy2MrYJSDKLfrFGqCBCeATUmLR1cHCLH0w/viewform?pli=1>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year**3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Throughout the 2022-23 session, our institution spearheaded a range of extension activities within the neighbourhood community, enriching students' understanding of social issues and fostering their holistic development. From impactful initiatives like Swachha Bharat Mission-driven clean-up drives in nearby villages, promoting environmental responsibility and civic duty, to health awareness campaigns addressing topics viz. HIV/AIDS, hygiene, and nutrition. These activities aimed at empowering both students and community members towards better well-being.

Educational workshops are organised on social issues like gender-equality, poverty alleviation, and human rights nurturing

students' empathy and active citizenship. Additionally, skill development programs and vocational training sessions enhanced students' employability contributing to overall community development.

Various events with diversity and cultural heritage are celebrated to foster inclusivity and mutual respect among students from different backgrounds. These programs including Ganesh Puja, Independence Day, College Foundation Day, Gandhi Jayanti, Saraswati Puja, Republic Day promote a sense of patriotism, Unity cultural understanding and harmony within the community.

Environmental sustainability activities viz. plantation drives and water conservation efforts etc. organised by the institution raised awareness about environmental issues and encouraged sustainable practices,. Through these diverse endeavours our institution remains committed to nurturing socially conscious individuals and contributing positively to our community's well-being and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has well developed infrastructure with adequate physical facilities for teaching learning. There are sufficient numbers of classrooms, laboratories, computer centres, office rooms, Library reading rooms, Room for IQAC Compliance with CBCS Curriculum for smooth running of classes, examinations, valuation, co-curricular activities etc. Laboratories of science departments are well equipped with necessary instruments, chemicals, computer for the interest of the students in resonance with current curriculum.(CBCS) system. All science laboratories, computer centres, smart classrooms, library reading rooms are air conditioned. Wi-Fi (RailTel) enabled the campus and e-library facility and printing, scanning services helps students and

faculty members to maintain uninterrupted connection with digital world. College library is commuted to provide quality collection, outstanding services to the students, faculties and staff that help the college to fulfil its goal.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year

(INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Bhima Bhoi College, Rairakhhol is one of the most important knowledge centre with grandeur. It is presently working in its own separate building. It houses 20000 excluding e-book, E-journals, news papers. There is a reading room with air conditioned facility for the students and faculty members. Our library follows of access arrangement for all books including reference book. The library automation process is going on. Library circulation system get running with manual procedure. Users are also enjoying internet computer printout, photocopies and downloading facilities in this

library. Online resources are also available in our college

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

.6

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

260

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution ensures all the class rooms, Computers, Networking condition, equipment and apparatus are engaged properly and in good working condition. The qualified IT instructor is engaged to maintain computer lab. Lab equipment of the science departments are maintained lab personnel. It is being

upgraded where ever required.

The repair and maintenance of furniture, equipment are verified regularly and on a priority basis it is being repaired by the institution. The neat and cleanliness of our institution are maintained daily by sweepers. Stock verification is carried out annually. Air conditioned and other electrical appliances are regularly being checked and repair and replace where necessary. There is a library advisory committee prepares plans and ensures the need of books of any subjects to enhance library facilities for both students and teachers. There is a plan of Library Advisory Committee to complete automation of the library for easy access to readers. Presently books are purchase from RUSA funds and UGC Funds to enrich the facility of library. For borrowing books Library card have been issued to the students. With regard to the sports facilities, our institution is equipped with sports materials and students make use of that

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	View File
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

8.5

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution ensures all the class rooms, Computers, Networking condition, equipment and apparatus are engaged properly and in good working condition. The qualified IT instructor is engaged to maintain computer lab. Lab equipment of the science departments are maintained lab personnel. It is being upgraded where ever required. The repair and maintenance of furniture, equipment are verified regularly and on a priority basis it is being repaired by the institution. The neat and cleanliness of our institution are maintained daily by sweepers. Stock verification is carried out annually. Air conditioned and other electrical appliances are regularly being checked and repair and replace where necessary. There is a library advisory committee prepares plans and ensures the need of books of any subjects to enhance library facilities for both students and teachers. There is a plan of Library Advisory Committee to complete automation of the library for easy access to readers. Presently books are purchase from RUSA funds and UGC Funds to enrich the facility of library. For borrowing books Library card have been issued to the students. With regard to the sports facilities, our institution is equipped with sports materials and students make use of that.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

182

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

182

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
12	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
15	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has made its provision to allow the student involved in different developmental work. There are multiple committees in our college. In different committees students are the member

Student are the member of

- IQAC
- Students Union

- **Scholarship**
- **Sports**
- **NSS**
- **NCC**
- **Red Cross Society**
- **Pooja Committee**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a Alumni Association. All the old students are the members of the alumni. This association has a close connection with the institution, Principal, President- Governing

Body. In association with the executive members this committee looks after the all round development. Basically they look after the academic, sports, extracurricular activities and infrastructure of the institution. The prime motto of the association is to look after the welfare programme

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Buoyed with noble thought and ennobled philosophy of Sant Poet Bhima Bhoi, after whom the college is named, this college primarily caters to the needs of underprivileged and semi privileged lads of the locality. Equity is adhered to by the college as it makes consistent effect to inculcate the noble ideals of "service to mankind is to service to god" in the blooming minds of its students. The college envisions to reform the socio educationally backward society of this locality "Let my life remain in glorious, Let the world achieve salvation" is the ideal of Bhima Bhoi College, Rairakhhol.

Mission

With a perception to infuse rubric of our teaching learning process the institution has implemented 3 edifying goal "KNOWLEDGE, SACRIFICE AND SERVICE". Our college strongly believes all round development of an individual with holistic approach and equips him to face all the challenges of life with kind heart that cares others selflessly. To achieve it the college emphasizes importance of both the academy and service-related

activities in the life of a student. That is why students are continuously motivated in sports NSS, YRC and different extension activities. Games and Yoga session are being conducted by the college for achieving physical fitness and mental ability.

Self-defense program are being conducted for the girls students on regular basis that enables to make them dauntless and strong enough for self-protection.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The mechanism of Governance of our institution abiding with dept. of higher education Odisha guideline is infused with the ideal of Santha Kavi. Basing upon it all the stake holders are involved in the mechanism for running the institution effectively. The governing body spearheaded by the President and Principal cum secretary remain at the helm of all academic, administrative and other curricular and extra co-curricular activities of our college. However, power is decentralized among all the stake holders for smooth and democratic functioning of all the committees duly approved by the principal taking into account the suggestion given by IQAC. All committees in close association with IQAC and submit report of their activities to the IQAC on being asked. Developmental and quality enhancement policies of the institutions are discussed and resolved at the IQAC meeting. Students are also a significant part of the institutional operative mechanism. Participative managements through decentralization of power ensure effective discharge of duties which benefitted the college in long run.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution holds its strategy for optimum usage of available infrastructural resources without compromising the quality enhancement of teaching learning mechanism for facilitating lucid comprehensive texts and study material by students. The unprecedented scenario that the college hard faced during covid 19 pandemic implementation functional initiative through our strategy greatly added with significant. The IQAC has played a significant role in matters of meticulous yet optimum strategization. responding promptly to the emergent of untoward scenario the IQAC frames strategic plan for the upcoming session and got it implemented at earliest. This strategy thus framed primarily focus on the objective to ensure academic development and psychological well being of students at the same time keeping the administrative mechanism operative with the help of teaching and non-teaching faculties who had to attend the college on rational basis duly sanitizes campus was made available to them. Sanitary materials are supplied for the purpose.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

One who leads is a successful leader. It goes with the flow. Though the governing body is at the apex of all administrative and academic activities, power is distributed among several committees and cell at the behest of IQAC. The IQAC remains at the helm, all the committees and cell conduct their activities after duly informing to the IQAC. However, all duties are assigned through Principal cum secretary of college after consultation with IQAC. All the stake holders also get to fill in the feedback form where in they are given a platform to voice their opinion about the academic and administrative functioning of the college. Teachers are also regularly motivated to publish research article, take part in project and present their paper in seminar for improvement of their knowledge. Students are also motivated to take part in extracurricular, co-curricular NSS and

NCC activities even with restricted mobility due to nation wild lock down. All activities could be affective due to the conspicuous role played by all committees. As far as appointment and service rule are concerned the college strictly follows the service rule laid down by Sambalpur University and also govt. of Odisha

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As regard to the welfare major for teaching and non-teaching staff the institution has created a fund with recurring contribution each month from all staff member to meet the unforeseen expenditure at the time of any emergency. Loan application form of the provident fund is promptly processed by the principal for quick disbursal both for teaching and non-teaching.

Teachers joining on substantive post are paid a part of their

salary in advance at the time their need.

Teachers are motivated to pursue research, present paper at seminar and write book provision is also made to pay registration fees by the college if somebody attend the state/ national /international seminar

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All teachers appointed on substantive posts have to prepare self-appraisal report after 8/10 year of completion of service for their promotion. They are then verified by IQAC before being approved and forwarded by the coordinator for further action.

Same pattern is repeated for the promotion to the next higher post if there is the continuity of service. An academic diary for documenting day to day activities of each teacher is distributed among teacher for record keeping. However, due to nationwide lock down academic diary could not be provided in 2021-22. Students feedback too is accepted as parameter for self-appraisal of teacher.

Student feedback on non-teaching faculties play an important role in self-appraisal of all non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit is conducted by the local audit team of the college. External financial audits are being conducted by the auditor recommended by the govt. of Odisha. The financial is being conducted on annual basis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Effective strategy for mobilization of funds has been followed by this institution. This institution looks for optimum utilization of funds available in form of development fees collected from the students. salaries of all teacher and non-teaching staff are paid from govt ex checker. Day to day expenditure is met out from the funds received from the students in form of fees. Payment received from hostel bank interest from fixed deposit and saving account are also being utilizes to meet the regular expenditure of the college like maintenance, upgradation, extension of infrastructural , payment of salaries to our contractual staff payment of electricity bill and broad band connection news paper upgradation of college library payment of casual staff payment of cleaning staff etc. however due to the nationwide lock down during the 2021-22 fund could not be fully utilized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Within the restriction most of the academic activities had to be conducted online at the behest of the IQAC of the college. Most of the departments and committees organized webinars on different topics related to syllabus. Online classes are done which was taken as a new teaching learning paradigm during the time when there was the national -wide lockdown. Almost all the teachers perform the role of mentor even beyond college hour to guide the

students relating to life related issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC frames a few strategies to ensure seamless teaching and learning experienced for both teachers and students who are kept abreast of the learning outcome at orientation session addressed by the Principal and significant committee at the beginning of the session. Academic audit of the college is conducted at regular interval at the behest of the IQAC. The IQAC in its meetings resolves all the issue related to teaching learning and suggest better options to cater to the need of advance and slow learner. Feedback taken form students of final semester proves to be a crucial yardstick to measure the academic and administrative health of the institution. In pursuance to this objective the IQAC had organized a meet with the students of all discipline to obtain their feedback and address grievances if any. Results of learning outcomes of students are discussed at academic sub-committee meeting and remedial measures for improvement are fixed. Since the nation was undergoing lockdown due to COVID several committee and department had organized webinars and seminars under the guidance of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality

B. Any 3 of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college plays a crucial role in creating awareness regarding gender issue and facilitating women empowerment. The gender equality cell organized the meeting relating to girl's sensitization programme under the chairmanship of Principal and other dignitaries of this locality. For the safety and security of the girls students

- The college has formed the committee consisting all the HODs to go on round twice a day during the time of classes inside the campus.
- CC TV cameras have been installed in the strategic places of the campus.
- Our office is equipped with fire extinguishers to control fire.
- Students are allowed to enter in the campus only on producing their ID Card.
- Grievance Redressal Cell and Anti-ragging Cell resolve the issue of grievance received for the girls child.
- Career Counselling Cell organizes meeting to make them aware of their protection and safety.
- Common room is provided for their recreational activities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
--	-----------------------

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Dustbin and trashcans have been placed at suitable corners for solid wastes. These solid wastes is collected by Rairakhhol NAC and disposed up properly at dumping yard. Waste like plastic, papers, news papers, metal, glass are segregated and sold to the respective vendors for recycling. Attempt have been made to make the campus plastic free.

2. Liquid waste released from the toilets and canteen is collected in waste-camber by NAC Redhakhhol and disposed up outside the town.

3. Regular maintenance and repairing of minor defects of electronics devices are done. Computers, Projectors, Electronic equipment are maintained and serviced regularly by the local agencies.

4. E-waste material like non-functioning of desktop, UPS, mother board, hard drive, cartridge, Photo copy machine, old fans and

lights are stored in a separate room till their disposed up through e-waste management system.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution made effort to include the divorce learners like students with physical disabilities, different religions and culture, Poor family background to the mainstream education. It allows all the students to participate in all curricular and extra-curricular activities every year. During the session 2021-22 our college celebrated Foundation Day successfully. Apart form it our college celebrates mother language day, International Yoga Day, Women's day, Annual sports, Republic day, Independence day, Ganesh Puja, Saraswati Puja, Freshers welcome, farewell every year to promote unity in diversity.

This specialty of this institution is that irrespective of class, creed and color all the students unitedly participates in all the activities. Sometimes motivational lectures are arranged where eminent dignitaries from various fields were invited to enthuse the students for their holistic development.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college works passionately to inculcate the values for being responsible citizen as reflected in constitutions among all stakeholders. Hence our institution is in practice -

- To celebrate Independence Day. Republic day to show respect to National flag and national anthem.
- To motivate students to register their name in Voters Register.
- To motivate the students to cast their votes and to show their rights and responsibility.
- To motivate the students and staff to be a part of Swachha Bharat Abhijan Mission and try for cleanliness of campus.
- To motivate the students to work for NSS, YRC, Eco Club, to preserve natural resources, to protect institutional

properties and electricity.

- To motivate the students to promote harmony and spirit of brotherhood ship.
- To show respect to the women
- To value and preserve our rich heritage and culture.
- To motivate for various activities like Blood Donation Camp, Cleaning drive, Health check-up and blood grouping and certain outreach programme through NSS .
- To preserve the public properties by renouncing violence.
- Motivated the students for right against exploitation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution organizes National and International days and events throughout the year to inculcate the minds of the students the values and morality for creating strong cultural behaviors. Over the year we have celebrated Independence Day, Republic Day, International Youth Day, International Yoa Day, College Foundation Day, Women's Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Online payment of fees by the students for e admission process.

Online payment towards different agency.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Bhima Bhoi College, Rairakhhol put emphasis on the physical and mental growth of the pupil coming form diverse socio-economic backgrounds. The college which began in 1970 to cater Higher education has now emerged as outstanding learning center. since its curriculum follows CBCS, the IQAC of the college organized meetings to give a through idea to the new comers at the beginning of the session. Regarding CBCS pattern each year.

The library is facilitated with internet facility and computer. There is a Career Counselling Cell. This cell in collaboration

with IQAC invited an agency (OKCL) to impart computer education to the students.

Inter-college competitions on the eve of college foundation day are organized apart from it International yoga day, National Youth Day, Youth Red Cross Day are also organized by our college. Blood donation camp is organized by YRC of this college. All their functions enable the students to develop a good social behavior for the mankind.

Vacant Teaching Posts have been filled and teachers have been recruited from State Selection Board Odisha. It has ensured maximum, teaching strength of various departments.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Our institution imparts teaching up to UG in Arts and Science. Students belong to poor economic background. We set up some plan of action for the benefit of the institution and students of the institution for the next academic year. Hostel facilities which were discontinued for boys during COVID period will be reinforced and students will pursue their studies. Plan of action will be made for girls. There are no hostel facilities for them. Hostel for GIRLS will be taken up in 2022-23. Thirdly the Remedial coaching by our eminent faculties will be introduced for students having low level of understanding to keep pace with students of higher grade so that the academic progress of the institution can be excelled. Fourthly, computer education has become a necessity for all. The institution plans to sign MOU with. (OKCL) in next academic year to impart teaching in computer courses in the college campus with a cost affordable fee, The students will face no hindrance in JOB related issues raise for computer education. Our plan is to inspire the faculties to participate in various faculty development program, which will refresh their knowledge and students and the institution as a whole will produce a useful effect.