

IQAC Meeting Dated 11/02/2019

Date 11/02/19  
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## Agenda

1. Confirmation of the minutes of the last meeting
2. Remedial/Extra coaching (class) for weaker sections of the students.

The following members were <sup>Present</sup> remain in the meeting.

1. Dr. H.P. Mishra Principal chairperson IQAC
2. Sri Dillip Kumar Dash IQAC Coordinator
3. Smt P. Sinha Reader in Botany
4. Sri A.K. Kar Reader in History
5. Sri A.K. Shasany Lecturer (Go-A) in Physics
6. Smt M. Mohanta Lect (Go-A) in Odia

The minutes of the last meeting held on 15/12/18 were unanimously confirmed by members of the IQAC.

Further as per the agenda/Item of the meeting, the members put forth the importance of remedial coaching for those students, who are slow learners. The university council exam is ahead. The extra classes should be held for these students so that they can write the exam with confidence and come out with flying colours.

The members unanimously agreed with the proposal and the academic section be advised to take necessary steps in the matter.

Dr. H.P. Mishra being excused <sup>to leave</sup> in the mid of the meeting and Smt P. Sinha senior most member chaired the meeting.

The meeting ended with a vote of

thanks to the chair.

~~Signature~~  
11/02/2019  
Coordinator  
IOAC

Signature  
11/02/2019

Chairperson IOAC

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Members Present in the meeting;

1. Akshay Kumar Singh
2. Akshaya Kumar Kar
3. Manoj Kumar Mohanta
4. Supriya Mallick
5. Manjita Mohapatra
6. Arun Kumar Shasany

### Agenda

1. Confirmation of the minutes of the last meeting
2. CBCS Model Syllabus - Discussion

A meeting was held under the chairmanship of Prof. Dr. B. B. S. Singh Principal as the members unanimously agreed to confirm the resolution taken last meeting on 11/02/2019.

Further IQAC coordinator welcoming the members of <sup>IQAC</sup> ~~IAAC~~ stressed upon the introduction of model syllabus (CBCS) by DHE Odisha to circulate among the newly admitted students.

Members opined that the HOD of the Hons Subject would be requested to discuss the model syllabus modalities among the students, question pattern etc for their reference.

The meeting ended with a vote of thanks to the chair.

~~Prof. Dr. B. B. S. Singh~~  
11/11/2019  
Coordinator  
IQAC

*[Signature]*

11/11/2019

Principal

Bhoi College

Sambalpur

*[Signature]*

Principal

Bhoi College

Sambalpur

Members Present in the meeting

1. Dilip Kumar Singh
2. Akshaya Kumar Kan.
3. Manoj Kumar Mohanta
4. Supriya Mallick
5. Manoja Mohapatra
6. Anur Kumar Shasany

#### AGENDA

1. The minutes of the last meeting to be confirmed.
2. Enrolment of students (Newly admitted into +3 class)

The meeting was held under the chairmanship of Prof. Dr. B.B.S Singh Principal to discuss the academic matters and other issues if any as per agenda. At first the coordinator, IQAC initiating the discussion, appeal the members of IQAC regarding confirmation of last meeting minutes. The members unanimously agreed to confirm the resolution taken on 11/11/2019.

Further members of the staff/IQAC members opined that since the admission of +3/1440 Arts/sc is over, it is required that the students must aware of the enrolment process introduced by the university faculty which they will not be eligible to appear at the university Exam. It is the sole duty of the concerned departments to look into the matter. The resolution in that manner was taken. The meeting ended with a vote of thanks to the chair.

Members Present in the meeting

1. Dillip Kumar Singh
2. Akshaya Kumar Koiri
3. Manorama Mohapatra
4. Supriya Mallick
5. Manata Mohapatra
6. Anur Kumar Shasany

Agenda

1. Confirmation of the minutes of last meeting
2. Steps for proctorial class.

A meeting was held under the chairmanship of Prof. Dr. B.B. S. Singh Principal with the IQAC members today on 24/01/2020.

At first Sri D. D. Dash IQAC coordinator welcoming the members of IQAC read out the resolutions taken on 13/12/2019 for confirmation. The members of IQAC unanimously agreed to confirm the last meeting resolution.

Further Prof. A. K. Koiri, member IQAC/Acad. Person stressed upon the implementation of proctorial class as Govt of Odisha, DAE is pressing hard in the matter for proctorial method must be worked in full swing. As it is the well envisaged method for quality initiative, that must be implemented as per norms, members opined.

The meeting ended with a vote of thanks to the chair.

*[Signature]*  
24/01/2020  
Coordinator  
IQAC

*[Signature]*  
24/01/2020  
Principal  
Shrima Bhoi College  
Dist- Sambalpur

# IQAC MEETING 27/02/2020

Date 27/02/2020  
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Members present in the meeting

1. Dilip Kumar Singh
2. Akshay Kumar K.S.
3. Manoj Kumar Mahanta
4. Sanyal Malika
5. Mamata Mohapatra
6. Anam Kumar Shasany


1. Confirmation of the minutes of the last meeting
2. To follow up the developmental work of the institution.

A meeting was held under the chairmanship of Prof. Dr. B. B. Singh Principal with the IQAC members today on 27/02/2020.

The members unanimously agreed to confirm the last meeting resolution.

Further Prof. Dr. B. B. Singh IQAC Coordinator appealed that the developmental work under the (Infrastructure development Grants under RUSA) has been pending since more than two years by RUSA. Since Rastriya Uchchatar Shiksha Abhiyan (RUSA) is a Quality initiative organisation for HEI, the work must be completed in time for the development of the institution.

All the members agreed on this issue and meeting ended with a vote of thanks to the chair.

  
27/02/2020  
Coordinator  
IQAC

  
27/02/2020

1 QAC MEETING 17/03/2020

Members Present in the meeting

1. Kiship Kumar Singh
2. Akshaya Kumar Kar.
3. Manoj Kumar Mohanta
4. Supriya Malwan
5. Mamata Mohapatra
6. Anur Kumar Shasany

1. Confirmation of the last meeting
2. ~~Functioning~~ Functioning of EMH (Examination management hub / valuation centre of UG Exam.

A meeting was held under the chairmanship of Prof. Dr. B. B. S. Singh with the members of the IQAC members today on 17/03/2020.

IQAC Coordinator read out the minutes of the meeting taken on 27/02/2020 for confirmation. The members of the staff unanimously agreed to confirm the resolution taken in the last meeting.

Principal reviewed the functioning of EMH as valuation centre of UG Exam as our ~~the~~ institution has been declared as EMH & valuation centre of Univ. Exam.

Sri D K Dash, Hub Supervisor and Sri Akkar zone supervisor of University Exam valuation centre reported that the EMH as valuation centre is functioning smoothly and in a hassle free manner.

The meeting ended with a vote of thanks to the chair.

*[Signature]*  
17/03/2020  
Coordinator  
IQAC

*[Signature]*  
17/03/2020  
Principal  
Shrima Bhoi College  
Dist- Sargajpur

IQAC MEETING-8/10/2020

Members present in the meeting

1. Dillip Kumar Dash
2. Akshaya Kumar Kar.
3. Manoj Kumar Mohanta
4. Sanyoga Mallick
5. Mamata Mohapatra
6. Anur Kumar Shasany

1. Confirmation of the last meeting
2. Compliance to Covid-19 precautions as per H & FW Deptt & SRC orders.

A meeting was held under the chairmanship of Prof. Dr. B. B. S Singh Principal with the members of the IQAC today on 8/10/2020.

The minutes of the last meeting was read out by Sri De Dash IQAC coordinator for confirmation. Members of IQAC agreed to confirm the resolutions taken on 17/03/2020.

As the Covid-19 pandemic continued from March 23<sup>rd</sup> 2020, the members of the IQAC praised the initiative of Principal who has complied all sorts of measures/precautions as per H & FW Deptt or SRC orders.

Online class has been commenced from July 12 2020 due to Covid-19 and as per the guidelines of Dept. of H Edn, Orissa. The meeting ended with a vote of thanks to the chair.

8/10/2020

8/10/2020

Principal  
Bhima Bhei College  
Rairakhol, Dist- Sambalpur



Members present in the meeting

1. Gillip Kumar Das IQAC coordinator
2. Akshaya Kumar Kor.
3. Supriya Mallick
4. Arun Kumar Shasany
5. Mananaraj Nohadh
6. Manojita Mohapatra

1. Confirmation of the minutes of the last meeting
2. Regarding conduct of webinar

A meeting was held under the chairmanship of Dr. B. B. Srichandan Singh with the members of the IQAC on 18/12/2020.

Sri D. K. Dash, Coordinator, IQAC read out the minutes of last meeting and requested the members for any modification or confirmation. Members unanimously agreed to confirm the minutes.

IQAC coordinator in welcoming the members of IQAC, suggested regarding the holding of webinar of different departments.

It was decided that HODs are to take initiative to contact the Resource Persons for the organisation of national or state level webinar in the college.

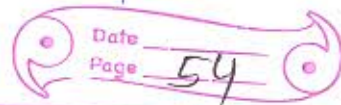
The meeting ended with a vote of thanks to the chair.

*[Signature]*  
18/12/2020  
Coordinator  
IQAC

*[Signature]*  
Principal  
Bhimadhar College  
Rairakhol, Dist. Sambalpur

# IQAC MEETING

06/01/2021



Members present in the meeting

1. Dillip Kumar Dash IQAC coordinator
2. Sunita Mallick
3. Akshaya Kumar Kar
4. Manoranjan Mohanta
5. Arun Kumar Shasany
6. Mamata Mahapatra

Agenda of meeting

1. Confirmation of the minutes of the last meeting
2. Progress of online class

A meeting was held under the chairmanship of Dr. B.B.S. Singh Principal with the members of IQAC on 6/01/2021 relating to academic improvement of the institution.

Dr. Dash coordinator IQAC read out the minutes of the last meeting and with the permission of the chair requested the members of IQAC for any modification/addition or alternation or confirmation of the minutes/proceedings taken on 18/12/2020. Members unanimously agreed to confirm the minutes.

Principal-cum-chairperson of IQAC sought information on Progress of the online class for students. Members opined that the institution, department wise has prepared a time table for holding online class. Students are joining the online class through Google meet/zoom. It was observed that the progress is satisfactory and members of IQAC suggested after a unit is over an online questionnaire to be prepared in order to know the standard of students, how far they have grasped the subject taught through online method.

The meeting ended with a vote of thanks to the chair

~~Dr. Dash~~

PRINCIPAL

Members Present:

1. Dilip Kumar Dash
2. Akshaya Kumar Kar
3. Anam Kumar Shasany
4. Manoraja Mohanta
5. Samyath
6. Rakesh Chandra Sify

AGENDA

1. Confirmation of the Minutes of the Previous Meeting
2. Progress of Online Classes
3. Review of ICT facilities available in the college

MINUTES

1. The minutes of the previous meeting held on 6/1/2021 were read and confirmed unanimously by the members of the IQAC.
2. Department wise progress of the online classes was found to be effectively being carried out. The students' attendance was gradually improving.
3. Taking into account the situation and challenges created by the COVID-19, the members reviewed the availability of the ICT facilities available in the college. It was decided that the existing classes will be converted into smart class rooms in a phase-wise manner to cater to the modern needs.

The meeting ended with thanks to the chair.

Members Present

1. Dipak Kumar Das
2. Akshaya Kumar Kar.
3. Arun Kumar Shasany
4. Macorajon Mohanta
5. Jayanta Mallick
6. Ravi Chandra Saji

Agenda of the Meeting

1. Confirmation of the Minutes of the last Meeting
2. Blended Mode / online Mode of Teaching
3. Review of Course Progress

Minutes of the Meeting

1. The Minutes of the previous meeting held on 15/3/2021 were read out itemwise and confirmed by the cell.
2. The members emphasised on the significance of changing pedagogy in wake of the COVID-19 situation. They opined that the college adopts the latest mode of teaching-learning, that is, the Blended Mode. It was decided that more emphasis will be laid on Blended Mode of teaching learning.
3. The course progress was found to be satisfactory. The members were satisfied with the progress of the online classes and were of the opinion that the college gets ready for the examination to be conducted online.

The Meeting ended with thanks to the chair.

1/7/21  
Principal

Members present:

1. Sibi Kumar Jadhav
2. Akshaya Kumar Kar
3. Anur Kumar Shasany
4. Manoj Kumar Mohanta
5. Rati Chandra Singh

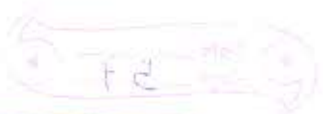
Agenda of the Meeting

1. Confirmation of Minutes of Meeting held on 1/7/2021
2. Academic Planning for Post-Pandemic Era
3. Organising various Seminars, Conferences and workshops

Minutes of the Meeting

1. The Minutes of the previous meeting were read, confirmed and recorded.
2. Considering the situation of the institution in the Post-Pandemic era, it was decided to follow both modes (Online/offline) wherever feasible for academic purposes.
3. To enhance the capabilities of both the teachers as well as the students, the IQAC decided to instruct Departments to organise conferences, seminars, workshops and other competitions.
4. The faculty members will be encouraged to participate in different Faculty Development Programmes, preferably in Online mode, was also decided in the Meeting.

The Meeting ended with a thanks to the Chair.

Members Present:

1. Ship Kumar Sush
2. Akshaya Kumar Kar.
3. Anun Kumar Shasany
4. Manoj Kumar Nanda
5. Rakesh Chandra Singh

Agenda of the Meeting

1. Confirmation of the minutes of the previous meeting
2. Review of Proctorial classes

Minutes of the Meeting

1. The minutes of the meeting held on 4/9/2021 were confirmed unanimously by the members of the IQAC.
2. It was felt by the members that special attention should be given to the slow learners so that their performance in the upcoming exams is upto the mark. The IQAC decided that department-wise list of students whose attendance is very poor will be contacted personally and their problems will be addressed properly. The Proctorial classes will be taken seriously and a monthly report will be sought from respective departments.

The meeting ended with a vote of thanks to the chair.

## Members Present,

1. Kishor Kumar Xdy
2. Akshaya Kumar Kar
3. Arun Kumar Shasany
4. Manojkumar Nishant
5. Suresh Malh
6. Ravi Chandra Rish

## Agenda of the Meeting

1. Confirmation of Last Meeting's Minutes
2. Faculty Development Initiatives
3. Subscription of E-Journal

## Minutes of the Meeting

1. The minutes of the meeting held on 15/1/2021 were read out itemwise and confirmed by the IQAC.
  2. The members opined that the development of the institution is incomplete without faculty enrichment. It was opined that the faculty members of the various departments will be encouraged to take up research works and update their profiles.
  3. Taking into account these Faculty Development Initiatives and the requirements of the final Semester Students' research/project work, the IQAC deliberated upon the same. It was decided that institutional subscription of e-journals / NUST (Inflibnet) resources will be taken.
- The meeting ended with thanks to the Chair.

Members present.

1. Kishor Kumar Saha
2. Akshaya Kumar Kar
3. Arun Kumar Shasany
4. Manoj Kumar Mohanta
5. Gayatri Devi
6. Rakesh Chandra Saha

Agenda of the Meeting

1. Confirmation of the minutes of the previous meeting
2. Preparedness for upcoming Semester End Exams
3. Course Completion Certificates
4. Commencement of Physical Classes for +3 First Semester

Minutes of the Meeting

1. The minutes of the previous meeting held on 5/2/2022 were read, confirmed and recorded.
2. All the departments were supposed to complete the courses of +3 2<sup>nd</sup> and 4<sup>th</sup> semester by 25/9/2022. In the same light, it was decided that the department heads will submit Course Completion Certificates by 28/9/2022 and before the commencement of Even Semester Exams.
3. It was also decided that the respective departments will prepare their departmental time tables for the resumption of classes (physical) of the +3<sup>rd</sup> (2022-2023) batch as per the ~~DTE~~ letter no. 42042 dt latest order by DTE Odisha.  
The meeting ended with thanks to the chair.



Members Present:

1. Kishor Kumar Singh
2. AK Shayan Kumar Kar
3. Arun Kumar Shasany
4. Manoranjan Mohanta
5. Sanyal
6. Ravi Chandra Singh

Agenda of the Meeting

1. Confirmation of the minutes of the last meeting
2. Preparation of Question Bank
3. Constitutions of various committees
4. Preparation for 18AC Seminar

Minutes of Meeting

1. The minutes of the meeting held on 21/09/2022 were read itemwise and confirmed unanimously by the members of the 18AC.
2. As per the University letter no. 7440/EC-11. Dtd 17/11/2022, All the members agreed that the departments will be assigned the responsibility of preparing question bank for all the even as well as odd semesters latest by the last week.
3. It was also decided in the meeting that Anti-Sexual Harassment, Anti-Ragging and various other committees will be constituted to look after the regular business of the institution.
4. The 18AC members also emphasized on the organization of Seminars in the upcoming months, preferably December.

The meeting ended with a vote of thanks to the Chair.

### Members present?

1. Dipak Kumar Das
2. Akshay Kumar Kar
3. Arun Kumar Shasany
4. Manoj Kumar Mohanta
5. Sunny Das
6. Rakesh Chandra Singh

### Agenda of the Meeting

1. Confirmation of the minutes of previous meeting
2. Course Completion / Progress Review

### Minutes of the Meeting

1. The minutes of the meeting held on 21/11/2022 were confirmed unanimously by the members. The Principal apprised the IQAC about the action taken as per the previous meeting. The members were informed that the Departments of Odia and Political Science jointly organised a Seminar on 13/12/2022 on the topic "Journalism is not a Profession but a Service." The Seminar was a successful event.
2. In view of the forthcoming exams scheduled to start from 20/12/2022, it was decided that the courses will be completed in timely manner and all the internal assessment marks will be uploaded in the portal latest by 5/1/2023.
3. The IQAC also was also informed that the distribution of assignments was ready and the duty list will be notified by the end of the month. The meeting ended with vote of thanks to the chair.

## Members Present:

1. Dilip Kumar Singh
2. Akshaya Kumar Kar
3. Anun Kumar Shasany
4. Manoj Kumar Mohanta
5. Sonamali
6. Ravi Chandra Singh

## Agenda of the Meeting

1. Confirmation of Minutes of Last Meeting
2. Course Completion
3. Progress of Research / Project work (BSE-4)
4. +3 First Semester (2022 Batch) Enrollment

## Minutes of the Meeting

1. The minutes of the previous meeting were confirmed.
2. It was decided that all the departments will complete the course in a timely manner so as to enable the students of +35<sup>th</sup> sem to sit for exams.
3. The cell also emphasized on engaging extra classes, if required for the completion of course of the batch.
4. It was also decided that the respective departments will complete all the formalities, that is, topic finalisation, internal test on RA, and preparation of project report of +35<sup>th</sup> sem students before the scheduled examination date of (15/2/2023 - 24/2/2023) the university.
5. It was also deliberated in the meeting that the enrollment process of the 2022 Batch will must be completed error free in the due time.

The meeting ended with a vote of thanks to the

Principal  
Bhima Bhoi College  
Paiarakhol, Dist.-Sambalpur

Members Present:

1. ~~Shrip Kumar Singh~~
2. Akshaya Kumar Kar
3. Arun Kumar Shasany
4. Manoj Kumar Mohanta
5. ~~Sourabh~~
6. Rishi Chandra Singh

Agenda of the Meeting

1. Confirmation of Minutes of Last Meeting
2. End-Semester University Examination

Minutes of the Meeting

1. The minutes of the meeting held on 14/2/2023 were read, re-minuted and confirmed.
2. In view of the upcoming examinations of +3 Third and Fifth Semester, it was decided that the courses of the respective batches must be completed in due time. The progress of courses so far was satisfactory as apprised by the Chair.
3. In addition to the examination process, the cell also emphasised on the point that the institution as a whole must contribute in the timely completion of the evaluation work so that the results of final semester is out in time.

The meeting ended with a vote of thanks to the chair.

Members Present

1. Kiship Kumar Singh
2. Akshaya Kumar Kar
3. Arun Kumar Shasany
4. Manorajee Mohanta
5. Supriya Malh
6. Rabi Chandra Singh

Agenda of the Meeting

1. Confirmation of minutes of last meeting
2. +3 Second Semester 2023 Examination
3. Commencement of +3 First Sem 2023 classes

Minutes of the Meeting

1. The minutes of the previous meeting were confirmed by the IQAC.
  2. Since the schedule for the Second Semester UG exams was out, the cell members were of the opinion that all possible measures must be initiated for timely completion of courses. Extra classes may be arranged if required.
  3. The IQAC members deliberated on the Induction Programme for the new entrants so as to aware them about the institution, its regulations, examination system and other necessary information. It was unanimously decided that an Induction/Orientation session for the new entrants will be organised, preferably in month of August.
- The meeting ended with a vote of thanks to the chair.